

# MINUTES

## OF THE

### SCHOOL BOARD OF DISTRICT NO. 40, YAMHILL COUNTY

### McMINNVILLE, OREGON

The Board of Directors of McMinnville School District met in **Work Session** on December 14, 2020, virtually via zoom. The meeting was called to order at 6:00 p.m. by Chair Larry Vollmer. Roll call indicated the following:

#### BOARD MEMBERS PRESENT:

Ms. Barbara Carter  
Mr. Gerardo Partida  
Ms. Yanira Vega  
Mr. Carson Benner  
Dr. Paul Haddeland  
Mr. Larry Vollmer  
Ms. Janis Braich

#### BOARD MEMBERS ABSENT:

ATTENDEES: Hank Harris, Hector Gomez, Kathleen Rodden-Nord, all from Human Capital Enterprises, Steffanie Frost, HR Director, Melanie Martinoff, Board secretary, Starla Pointer, and Kate Pabst.

Hank Harris walked through the suggested timeline for the Superintendent search. The board discussed communication norms, staff support, planning for interviews and focus groups with him.

At 7:30 p.m. Larry Vollmer opened the board business meeting. Yanira Vera led the group in the pledge of allegiance.

#### STUDENT ENVOYS:

Hannah Smith  
Charlotte Stuart

#### ADMINISTRATION:

Dr. Maryalice Russell, Superintendent  
Melanie Martinoff, Board Secretary  
Steffanie Frost, HR Director  
Susan Escure, Finance Director  
David Bousquet, Director of Technology

#### AUDIENCE:

See attached list.

The Board heard *Student Reports*

Lauren Berg, Principal at Wascher Elementary School along with teachers Samantha Moorhead and Emily Park showed the board some of the successes the classes are having with engagement which helps build community and student achievement.

Introductions and Communications - Dr. Russell introduced Samantha Nelson who was hired as the next Director of Finance, replacing Susan Escure.

Consent Agenda

**On motion by** Janis Braich **seconded by** Dr. Haddeland the Consent Agenda was approved **on a unanimous vote**.

The Board accepted, with gratitude, 17 winter jackets and 12 long sleeve shirts valued at \$300 donated to Sue Buel for migrant students from Ms. Marilyn Peterson, a check for \$50.00 for Hispanic PTA's student scholarship program honoring Dr. Russell from Mr. and Mrs. Legard, a check for \$100 HPTA's student scholarship program honoring Dr. Russell from Mr. and Mrs. Frost, boxes of school supplies from Staples McMinnville for schools in the McMinnville School District valued at \$2,500, a check for \$165 for student needs at Sue Buel elementary from the McMinnville Ministries, a check from Michelle Brown for \$3,000 for MHS cheer to purchase a new platform, a check for \$100 from Wendy Buehler to be used for the Life Skills program at Duniway Middle School, a check for \$2,815 from the Oregon Community Foundation for the purchase of new equipment and supplies for the theater and a check for \$1,300 from the McMinnville Ministries for student needs at Sue Buel Elementary.

Minutes of the November 9, 2020, Business Meeting, the November 23, 2020 board work session and the December 3, 2020 Special Board Meeting were approved.

Personnel actions were approved. Licensed New Hire: Keara Broadhead, Kyle Dauterman, Kenneth Early, Meaghan McGuyer, Megan Sandmann, McKenzie Miles, Sam Settlemeyer, Matthew Schafer, Michael Fair, and Siria Larmay. Licensed Termination: Katie McCraw. Classified employees Resignation: Martina Guerrero. Classified New Hire: Cesar Garcia, Fereshth Palmer, Alissa Brown, and Kailey Walters. Administrative New Hire: Samantha Nelson. Administrative Resignation from PERS: Debbie Hilfiker.

The Board heard Monthly Reports.

Student Envoy Report Hannah Smith and Charlotte Stuart from McMinnville High School presented their report to the Board. The Envoys reported on recent and upcoming events, as well as activities in academics, athletics and the arts. This week is Winter Week and there was still a big success with the resource room requests. There were Speech and Debate tournaments and MHS won 2nd and 4th in Dramatic Interpretation. Choir has been practicing for the winter concert. There was a college and career workshop.

Superintendent's Report Dr. Russell shared the superintendent's report. The school based health center offered flu shots for the community last week, McMinnville Nursing staff provided McMinnville School District staff with flu shots the week before. Professional development is thriving in the district including equity classes and safety prevention classes. There is a parcel of land in Lafayette with a new housing development being built which spans both McMinnville School District and Dayton School District, we anticipate parents may choose either district for their students to attend. WE are establishing an agreement between Dayton School District and McMinnville School

District. McEa and McMinnville School District are in mediation December 15th. Dr. Fast spoke about graduation rate of 92% and the dropout rate of 0.37% at the high school, great job McMinnville School District.

Financial Report. Susan Escure gave the financial report. The governor's State School Fund budget came out at 9.1 billion, little more than the last budget. Many of the state agencies are taking cuts right now. The current year's School Success Act funding was at 1.7 million, not the 5.5 million the district was hoping to receive. Measure 98 will be fully funded. Enrollment is up by 24 students from the beginning of the year, although down overall. Nationwide, kindergarten enrollment was down. The nutrition services department has done a good job of managing expenses.

Facilities and Operations Report. Pete Keenan gave the facilities and operations report. Columbus Elementary school received some fire sprinkler work, and the water damaged ceiling will be fixed. The McMinnville High School final Pence work has been completed. Patton Middle School will receive more parking lot lights. This week the ultraviolet light disinfection program begins. There will still be sanitizing and cleaning, but this is an effective way to disinfect buildings.

Principal's Report. Lauren Berg gave the principal's report. She talked about "The Distance Learning Playbook" by Fisher, Frey and Hattie and how the school is implementing the ideas in this book in Wascher Elementary School.

#### Under Unfinished Business

Dr. Russell presented the following policies for second reading and adoption.

- ACB and ACB A/R- All Students Belong

**On Motion by** Barbara Carter **and seconded by** Janis Braich, **The Motion Passed Unanimously** to adopt the above mentioned policy as presented.

#### Under New Business

5.1 Susan Escure presented the revised fee schedule for school year 2020-2021.

**On Motion by** Carson Benner **and seconded by** Barbara Carter , **The Motion Passed Unanimously** to adopt the above mentioned revised fee schedule as presented.

5.2 Larry Vollmer stated there was a request from the OSBA to approve it's legislative priorities and principles resolution as well as to vote on Yamhill County regional OSBA representative. The only candidate was Brandy Penner.

**On Motion by** Carson Benner **and seconded by** Janis Braich, **The Motion Passed Unanimously** to adopt the OSBA legislative priorities and principles as recommended by the OSBA Legislative Policy Committee and to vote Brandy Penner in as the OSBA Yamhill County regional representative.

6.0 Adam Gray, the president of McEa spoke to the board.

7.0 There were no written public comments.

#### 8.0 Directors Comments

Barbara Carter said it is gratifying to see that teachers have shown flexibility and creativity and reached out to students and parents. The distance learning is working with their efforts.

Dr. Haddeland appreciated seeing the students at Wascher Elementary School and how they are doing at school.

Carson Benner was also inspired by the dedication of the teachers to make it all work this year.

Larry Vollmer wished everyone a good holiday season.

Chair Vollmer noted upcoming dates. There is no worksession in December. There is a board meeting January 11th and a work session January 25th.

The meeting was adjourned at 9:00 p.m.

Attest:

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Board Chair

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Superintendent