

MINUTES

OF THE

SCHOOL BOARD OF DISTRICT NO. 40, YAMHILL COUNTY

McMINNVILLE, OREGON

The Board of Directors of McMinnville School District met in Executive session on March 8th, at 7:00 p.m. via zoom pursuant to ORS 192.660(2)(d) Labor Negotiations.

The Board of Directors moved into **Regular Session**. The business meeting was called to order at 7:35 p.m. by Chair Larry Vollmer. Larry Vollmer led the pledge of allegiance. Roll call indicated the following:

BOARD MEMBERS PRESENT:

Mrs. Barbara Carter
Mr. Gerardo Partida
Mr. Larry Vollmer
Mr. Carson Benner
Ms. Janis Braich
Dr. Paul Haddeland

BOARD MEMBERS ABSENT:

Ms. Yanira Vera

STUDENT ENVOYS:

Hannah Smith
Charlotte Stuart

STUDENT ENVOYS MISSING:

ADMINISTRATION:

Dr. Maryalice Russell, Superintendent
Melanie Martinoff, Board Secretary

AUDIENCE:

See attached list of attendees

The Board heard Student Reports

Debbie Hilfiker, Principal of Sue Buel Elementary School along with teachers Holly Howard, Shaylyn Crowston, Karly Knauss, and Kim Mansfield presented Kindergarten and 1st grade writing using a rubric and a graphic organizer. Holly Howard showing their narrative writing - drawing, dictating and writing in the right sequence within one event. They watched a video of students showing their work as well as flip grids to help with their writing. Dr. Haddeland was excited to see how enthusiastic the students and the teachers were about writing. Barbara Carter was impressed that they are writing at these ages.

Introductions and Communications

There were no introductions or communications.

Changes to the agenda: 4.1 it will now read to extend the calendar to April. 4.3 will be a non action item.

Consent Agenda

On motion by Janis Braich and **seconded by** Barbara Carter the Consent Agenda was approved on a unanimous vote.

The Board accepted with gratitude the following gifts to the District: The McMinnville Noon Rotary donated a check for \$2,135 to assist with Duniway's Athletic programs and Blackbaud/PGE Giving fund donated a check for \$231 for the student assistance account at Columbus Elementary School.

Minutes of the February 8, 2021 February Business Meeting, the February 22nd, Board work session and the February 27, 2021 Executive Session were approved.

Personnel actions were approved. Licensed retirement PERS only, working rest of school year: Tammie Snyder. Licensed resignation: Gary Daily and Eric Rudat. Classified resignation: Kassi Skaufel. Classified New Hire: Chelsy McKaig, Robert Espana, Elise Willis and Flor Arredondo Mendez. Confidential/Supervisory new hire: Steve Helzer. See attached lists for details for full staff contract non-renewals and renewals and administrative staff renewals for the school year 2021-2022.

The Board heard Monthly Reports.

3.1 Student Envoy Report Hannah Smith and Charlotte Stuart discussed events happening at the high school in athletics, arts, and academics. Unity week was very successful - themes included expressing gratitude. Staff came and virtually had tea and talked with students about whatever they felt like. There was a mental health workshop that worked well. The MHS equity summits are beginning soon. Sports have started up again and about 300 kids are participating in various sports. Varsity games are being live streamed through MCM Channel 11. Spring sports will start in April. In the National K-12 ceramic showcase, Lillie Spencer won and her work will be on display. The survey went out to parents about secondary schools regarding which type of schooling they prefer; CDL or the hybrid model. So far, $\frac{2}{3}$ of the students are interested in hybrid.

3.2 Superintendent's Report Dr. Russell spoke about the elementary return to hybrid March 15, including the March 11 and 12 staff transition. Approximately $\frac{2}{3}$ of the students in elementary are coming back to hybrid and $\frac{1}{3}$ will stay in CDL. Teacher assignments were sent home last week. Dr. Russell spoke about secondary hybrid and CDL. Families will be called if they don't fill out the survey. Meals will be sent home with elementary students in hybrid learning. For those in CDL in both elementary and secondary there will be designated pick up times and there will be a survey to see who is interested in receiving meals. Ryan McIrvine, Athletic Director, has been working to make sure the District meets all the state guidelines on capacity. There were no fans in the stadium for the football games. Starting this week, senior parents will be able to be in person for the games. Two family members can attend and they have to first complete google forms for contact tracing purposes. Athletes have also strictly followed state guidelines. The live streaming has been very helpful. The video production students as well as MCM Channel 11 have made it happen.

3.3 Fiscal Report: Samantha Nelson presented the fiscal report. As of March 1st, 2021, there are 26 more students enrolled than in October. Samantha went over the General Fund Revenue and Expenditure sheet. Nutrition Services shows a decrease in revenue and expenses this year. The question is will hybrid learning increase participation in food services. They think it will most likely do so. The State of Oregon came out with their Revenue forecast. There could be an increase of about 3.5% than expected and they hope it will show no change in the current biennium. They are forecasting a deficit of about \$2 billion dollars for the next biennium.

3.4 Facilities Report: Pete Keenan gave the facilities report. The District Parking Lot improvements project is pending Board approval. There was a lot of clean up after the ice storm that swept through McMinnville. They contracted with a company to remove the large tree and limbs laying on power lines on school property. The District grounds crew worked 240 hours in the last 2 weeks clearing trees and damaged limbs so

pedestrian walkways and drive lanes were clear. Disaster relief funds could be available to cover costs. CM/GC bids are due Wednesday, March 3rd for the Patton Seismic Improvements. The contractor selection committee meets on Thursday, March 4th. During Spring Break scheduled system checks are in place for fire alarms and fire sprinkler systems. All fire extinguishers and school grease traps will be cleaned and inspected.

3.5 Principals' Report. Debbie Hilfiker, principal at Sue Buel Elementary School spoke about what safety measures parents should take before students are brought to school. She showed a video illustrating proper student procedures and to which entrances they should go. The playground is still closed. They spoke about screening questions staff will ask of students, mentioned the 6 foot distance guidelines and floor stickers. The video showed the classroom layout. Sue Buel will have a question and answer session with parents too.

Under 4.0 New Business

4.1 Steffanie Frost showed the calendar for 2021-2022 for the first reading. She spoke about the differences between both calendars. This will return for board approval at the next board business meeting in April if the board approves.

On Motion By Carson Benner **Seconded by** Janis Braich **Motion Passed unanimously** to vote for the school calendar for 2021-2022 to move April for approval rather than in March as policy suggests.

4.2 Larry Vollmer gave an update on the search for a new superintendent. Three companies were interviewed to conduct the search. Human Capital Enterprises was selected. There was a survey released which anyone in the community could answer that lead HCE to draw up the "Ideal Candidate Profile". There were also focus groups across a wide array of community, staff, students, union members, local government etc. The final "Ideal Profile" was developed for a new superintendent in the McMinnville School District. Following this the Board chose 5 candidates after reviewing applications. Those candidates were interviewed and it has now been narrowed down to three candidates who will be interviewed this week. These candidates will also be interviewed by some community members who formed part of the focus groups in January.

4.3 Kourtney Ferrua spoke about interdistrict transfers. For school year 2020-2021, the Board approved 159 slots for student transfers into the district with no cap on transfers out of the district. The recommendation is to maintain the 159 slots for student transfers into the district with no cap on transfers out of the district. Action will be postponed until April because there is an agreement regarding a new building project in Lafayette that is in process and could affect the number of transfers in to MSD. The interdistrict transfers request will come back to the board meeting in April.

4.4 Dr. Russell spoke to the board about the vacancy on the budget committee. The Board declared a budget vacancy open.

On Motion By Carson Benner **Seconded by** Barbara Carter **Motion Passed unanimously** to declare a budget committee vacancy open.

4.5 Dr. Russell spoke to the board about a reduction in force relative to certain classified positions. This will impact at the District Office level.

On Motion By Dr. Paul Haddeland **Seconded by** Janis Braich **Motion Passed unanimously** for approval of the reduction in force.

4.6 Dr. Russell stated that the McEA ratified the tentative agreement Friday, March 5th. Dr. Russell said she appreciated the McEA negotiation group and the District negotiation group.

On Motion By Barbara Carter **Seconded by** Janis Braich **Motion Passed unanimously** to ratify the McEA bargaining agreement for the school years July 1, 2020 through June 30, 2024.

5.0 Employee Group

Adam Gray read from his statement. He thanked everyone for their hard work.

6.0 Public Forum

There was no public comment.

Directors Comments were given.

Barbara Carter said that she is pleased that there is now a contract and negotiations have wrapped up.

Gerardo thanked everyone for working so hard on the agreement.

Janis said kudos to the District administration and staff on their hard work on getting students back into school.

Dr. Haddeland is excited to have kids back in school.

The next work session is on March 15, 2021.

The meeting was adjourned at 9:15 p.m.

Attest:

Board Chair

Superintendent